



BIBEK JAISWAL

Bachelor of Information Management

CONTACT

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Birgunj Metropolitan City, nepal

EDUCATION

2019 - 2024

TRIBHUVAN UNIVERSITY

Birgunj Public College

- Bachelor of Information Management

2017 - 2019

NATIONAL EXAMINATION BOARD

Birgunj Public College

- +2 Management
- CGPA: 2.84 / 4.0

TECHNICAL SKILLS

- C Programming
- HTML/CSS
- MySQL
- Javascript Beginner

NON-TECHNICAL SKILLS

- Accounting
- Project Management
- Leadership
- Teamwork

LANGUAGES

- Bhojpuri
- Nepali
- English
- Hindi

OBJECTIVE

Seeking a challenging and dynamic role as an IT professional or in Management Field in a reputed organization where I can learn new skills, expand my knowledge and leverage my learnings as well as contribute to the organization's growth.

INTERNSHIP EXPERIENCE

- **Dynamic Technosoft Pvt. Ltd.**

Accounting ERP Support Executive MARCH, 2024 - AUGUST 2024

- Conducting training sessions for new users to familiarize them with the ERP system and its functionalities. .
- Supporting users with troubleshooting and resolving ERP-related issues.
- Managing basic database tasks, executing basic SQL queries to retrieve data as required.

PROJECTS UNDERTAKEN

- Online Event Booking and Venue Reservation System
- It's a web app equipped with online event booking and venue reservation.

POSITIONS AND RESPONSIBILITY

- Volunteer at Neha Events Planner

AWARDS AND ACHIEVEMENTS

- Basics Graphics Design - 2023
- Frontend Fundamentals - 2020
- Product Research - 2023

PERSONAL DETAILS

- DOB - 29-12-2000
- Gender - Male
- Nationality - Nepali

REFERENCES

Er. Jaikishan Kumar

Campus Co-ordinator, BPC

Phone: +977 - 9809326532

Email : jaikishan100@bpcbirgunj.edu.np

Neha Agrawal

Owner, Neha Events Planner

Phone: +977 - 9817270079

DECLARATION

I am hereby declaring that the above mentioned details are accurate and valid that reflects my professional and academic background and I am responsible for its authenticity.